



*Information Technology Services*

3300 Capitol Avenue, Building B, Fremont, CA 94538  
510-494-4821 fax | www.fremont.gov

Date: July 6, 2021

To: Nadia Banks  
1615 Vinehill Ct  
Fremont, CA 94539

Requestor: n/a  
Discretionary Rev: n/a  
Permitting File#: n/a  
SP#: 84-0091  
APN#: 519 170106000  
**Zip Code: 94539**  
Fire ESZ | Box/S-Dist: 05 - 306 | 5-4 / 111A5  
**Address For:** Residence

Re: Address Verification for Existing Single Family Home – 1615 Vinehill Ct

To Whom It May Concern:

This letter is in response to your request regarding the validity of one address located at Assessor Parcel Number 519 170106000. I understand the request is needed to establish the use of the assigned address with the U.S. Post Office. The address you wish to use is 1615 Vinehill Ct.

Our records indicate parcel addresses were assigned at the time of development to residential subdivision Tract 5447 on February 21, 1986. The address, 1615 Vinehill Ct, was assigned to Lot 6 of Tract 5447, and may be used at the location indicated. For a Full inventory and description of the addresses, please refer to Table “A” for a list of authorized addresses. The enclosed Addressing Plan illustrates the proper use and placement of the address.

You will need to check your address records and posted address to make sure they match the assigned address (1615 Vinehill Ct). If they differ, they should be updated as soon as possible for the purpose of rapid identification of your property in the event of an emergency. In addition, please review and update any records that are registered with the City (such as for building permit and/or business tax purposes). By copy of this letter, we are notifying the below-listed agencies and utility companies as well as the County Assessor’s Office. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct address.

**Electronic copies of this letter and documentation will be posted to the City’s web site at [http://gis.ci.fremont.ca.us/addr/addr\\_proj.cfm](http://gis.ci.fremont.ca.us/addr/addr_proj.cfm) within 10 business days. The files will be stored under SP84-0091.**

**Documents available on Web Site:**

X	Notification Letter
X	Address Plan (map)
	AutoCAD Drawing

	Address Table
	G.I.S. Layer

**If you have any questions concerning this matter, please contact Ron Chan at (phone) 510-494-4832 or (e-mail) rchan@fremont.gov.**

Sincerely,



John L. Leon  
GIS and Addressing Manager

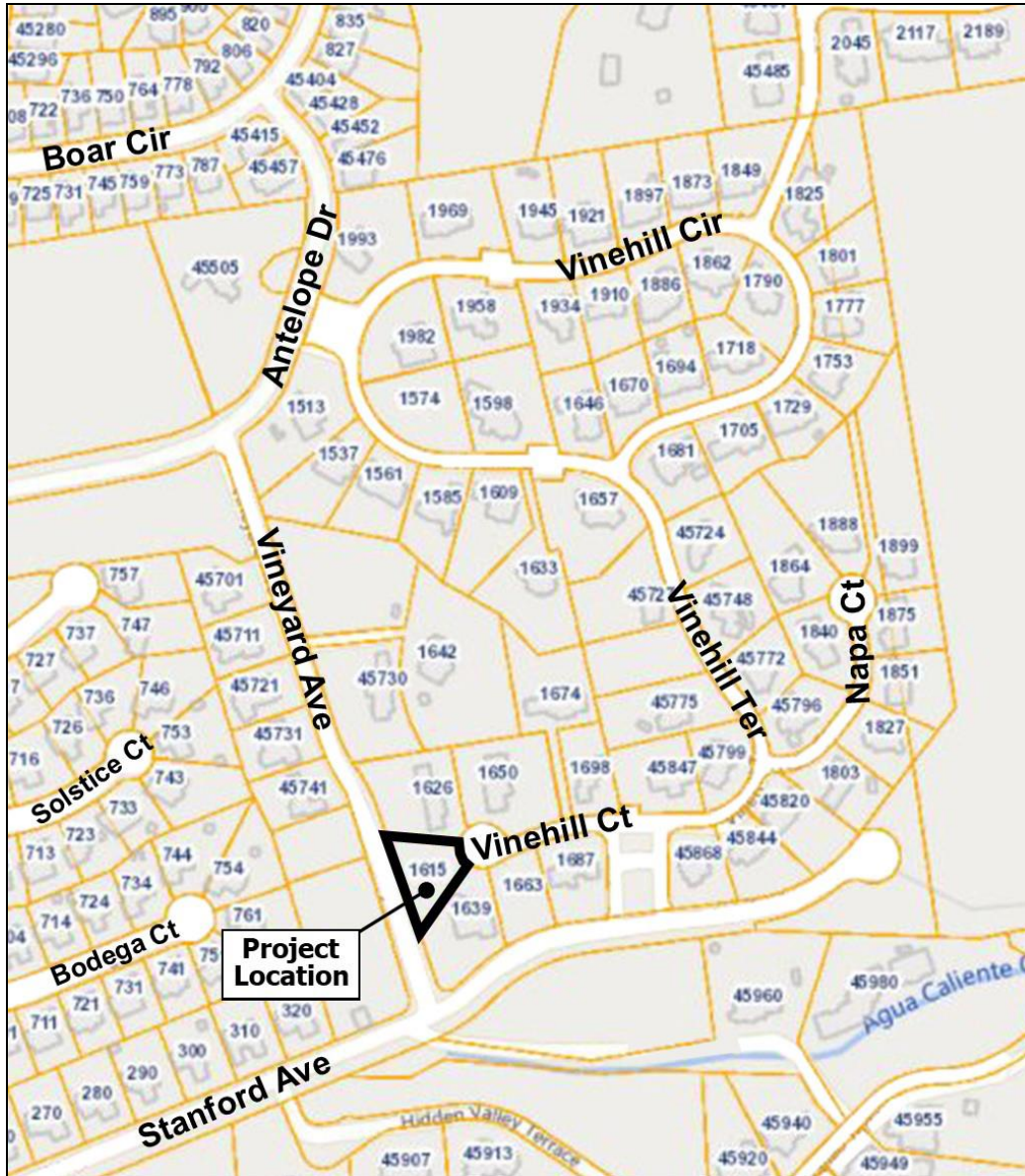
Enclosures (hardcopy/paper): Address Plan - map (1) and Property Owner Responsibilities Information Sheet.

cc: **Sent via e-mail:**

Alameda County Assessor's Office  
Alameda County Registrar of Voters  
Alameda County Regional Emergency Communication Center - Dublin  
Alameda County Water District  
Alameda County 911 (Coordinator)  
Alameda County Main Post Office (Address Mgmt. Systems Manager)  
AT&T – Database Center / SLIC  
Cooperative Strategies/Dolinka Group  
Fremont Unified School District (Facilities Director)  
Delivery Detached Unit Post Office (Station Manager) - zip code area 94539  
Republic Services  
US Postal Service / AMS  
Lynx Technologies  
Pacific Gas & Electric (Service Planning Dept.)  
AT&T – Engineering  
Union Sanitary District  
Fremont Community Development – Building & Safety  
Fremont Community Development – Fire & Life Safety  
Fremont Plans & Permits

**LOCATIONAL MAP**

(For reference only – see official addressing map for actual/correct address)



**TABLE A:** Authorized Addresses

Record	Address No.	Street Name	Unit No.	Zip Code	Bldg	Floor	Subdivision No.	Land Lot	Condo Lot	Address Type	Address Status
1	1615	Vinehill Ct		94539			TR 5447	Lot 6		Property/Situs	Verified Existing