



Information Technology Services
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Date: February 10, 2009

To: Kyle Chan
4077 Grama Terrace
Fremont, CA 94536

File# PLN2009-00159
SP# 78-0165
APN# 525 028500600
Zip Code: 94539
Box/S-Dist: 9-4 / 91D3
Address For: Residential

Re: Verification of address for new single family home – 250 Clara Terrace

To Whom It May Concern:

This letter is in response to your request regarding the validity of an address for the property located at Assessor Parcel Number 525 028500600. I understand the request is needed to establish the use of the assigned address. Our records indicate that this property was assigned the address of 250 Clara Terrace in 1996 with the addressing of the original development (i.e., Tract 6850).

Please be aware that for the purpose of rapid identification of your property, all address records and posted address numbers should be updated to match the assigned address as soon as possible in the event of an emergency. In addition, update any records which are registered with the City (such as for building permit and/or business tax purposes). With this letter, we will be notifying the below-listed agencies and utility companies of the verified address. However, some agencies may not update their records until directly notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct address.

For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled "ADDRESSING – Property Owner Responsibilities" and to Chapter 2 (Building Security) of the Title VII (Building Regulations).

If you have any questions concerning this matter, please contact Ruby Wun at (phone) 510-494-4833 or (e-mail) rwun@ci.fremont.ca.us.

Sincerely,

Christine K. Frost
GIS and Addressing Manager

Enclosures (hardcopy/paper): Property Owner Responsibilities Information Sheet.

cc: Alameda County Assessor's Office
Alameda County Regional Emergency Communication Center (Paul Morgan)

Alameda County Registrar of Voters
Alameda County Water District (2)
Alameda County 911 (Coordinator)
Alameda County Main Post office (Dorothy Wilson)
Allied Waste Industries, Inc. (Customer Service Manager)
Delivery Detached Unit Post Office (George Macias) – zip code area 94539
Fremont Unified School District (Facilities Director)
Schoolworks (Kathy Reynolds)
Lynx Technologies
Pacific Gas & Electric (Service Planning Dept.)
AT&T – Engineer; Service Location Information Center (2)
Union Sanitary District (2)
Fremont Development Organization
Fremont Plans & Permits
Fremont Fire Department (Gerald Fogel) (2)
Fremont GIS (Ruby Wun; file copy - letter only)

LOCATIONAL MAP

