



Date: July 9, 2010

To: Tayseer Qutob	File# BLD2010-06819
P.O. Box 516	BLD2010-06821
Fremont, California 94537	SP# 66-0230
AND	APN# 501 181103900
Jiri Kocian	Zip Code: 94538
Jiri Kocian Construction	Box/S-Dist: 1-6 / 88D1
31313 Brae Burn Avenue	Address For: Business
Hayward, California 94544	

Re: Addresses for New Tenant Spaces created in office condominium unit located at 1895 Mowry Avenue, Suite 101.

- Issued New Suites: #101A, #101B and #101C
- Existing Address: Suite #101 redesignated as Parcel-Condo/Situs address only.

To Whom It May Concern:

In response to your request for addresses needed for new tenant spaces, a total of three (3) new suite numbers have been assigned. With this letter, an existing suite number (Suite #101) is being reclassified as the Parcel/Situs address for the Alameda County Assessor’s Office purpose only. For a full inventory and description of the addresses, please refer to Table “A”. The enclosed Addressing Plan illustrates the proper use and placement of the new addresses.

Electronic copies of this letter and documentation will be posted to the City’s web site at http://gis.ci.fremont.ca.us/addr/addr_proj.cfm within 10 business days. The files will be stored under SP66-0230.

Documents available on Web Site:

X	Notification Letter	X	Address Table (with XY Coordinates)
X	Address Plan (map)		G.I.S. Layer
	AutoCAD Drawing		

In accordance with Title VII (Building Regulations) Chapter 5 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 2 (Building Security) of the Title VII (Building Regulations).

You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

If you have any questions concerning this matter, please contact Ron Chan at (phone) 510-494-4832 or (e-mail) rchan@fremont.gov.

Sincerely,



Christine K. Frost
GIS and Addressing Manager

Enclosures (hardcopy/paper): Table A - Address Table (1), Address Plan - map (1), and Property Owner Responsibilities Information Sheet.

cc: Alameda County Assessor's Office
Alameda County Regional Emergency Communication Center (Paul Morgan)
Alameda County Water District (2)
Alameda County 911 (Coordinator)
Alameda County Main Post office (Dorothy Wilson)
Allied Waste Industries, Inc. (Customer Service Manager)
Irvington Station Post Office (Carolyn Abbate) - zip code area 94538
Lynx Technologies
Pacific Gas & Electric (Service Planning Dept.)
AT&T – Engineer; Service Location Information Center (2)
Union Sanitary District (2)
Fremont Community Development - Site Plan Architectural Review (BPSPAR)
Fremont Plans & Permits
Fremont Fire Department (Gerald Fogel) (2)
Fremont GIS (Ruby Wun; file copy - letter only)

TABLE A:

Record	Address No.	Street Name	Unit No.	Zip Code	Full Address	Address Type	Address Status
1	1895	Mowry Ave	# 101A	94538	1895 Mowry Ave, Suite 101A	Tenant Space 1 NRES C	New
2	1895	Mowry Ave	# 101B	94538	1895 Mowry Ave, Suite 101B	Tenant Space 2 NRES C	New
3	1895	Mowry Ave	# 101C	94538	1895 Mowry Ave, Suite 101C	Tenant Space 3 NRES C	New
4	1895	Mowry Ave	# 101	94538	1895 Mowry Ave, Suite 101	Property/Situs Condo Unit NRES C	Existing

LOCATIONAL MAP

(For reference only – see official addressing map for actual/correct address)

