



Information Technology Services
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Date: December 12, 2008

To: Neal Allen
Mission Peak Co
40480 Encyclopedia Circle
Fremont, California 94538
AND
John S. Wong
Standard Industries LLC
40480 Encyclopedia Circle
Fremont, California 94538

File# BLD2009-02378
SP# 66-0132
APN# 531 041300303
Zip Code: 94538-2446
Box/S-Dist: 7-1 / 107C2
Address For: Business

Re: Addresses for Tenant Improvement – 40460 & 40480 Encyclopedia Circle

To Whom It May Concern:

This letter is in response to your request for new addresses needed in regards to a tenant improvement project. One (1) new address is being assigned; and one (1) existing address is being relocated. Refer to Table "A" for a full inventory of the addresses. The Addressing Plan illustrates the current use and placement.

In accordance with Title VII (Building Regulations) Chapter 5 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days and not more than thirty (30) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled "ADDRESSING – Property Owner Responsibilities" and to Chapter 2 (Building Security) of the Title VII (Building Regulations).

You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

If you have any questions concerning this matter, please contact Ron Chan at (phone) 510-494-4832 or (e-mail) rchan@ci.fremont.ca.us.

Sincerely,

Christine K. Frost
GIS and Addressing Manager

Enclosures (hardcopy/paper): Table A - Address Table (1), Address Plan - map (1), and Property Owner Responsibilities Information Sheet.

cc: Alameda County Regional Emergency Communication Center (Paul Morgan)
Alameda County Water District (2)
Alameda County 911 (Coordinator)
Alameda County Main Post office (Dorothy Wilson)
BFI Waste Systems (Customer Service Manager)
Irvington Station Post Office
Lynx Technologies
Pacific Gas & Electric (Service Planning Dept.)
AT&T – Engineer; Service Location Information Center (2)
Union Sanitary District (2)
Fremont Development Organization
Fremont Plans & Permits
Fremont Fire Department (Gerald Fogel) (2)
Fremont GIS (Ruby Wun; file copy - letter only)

LOCATIONAL MAP

(For reference only – see official addressing map for actual/correct address)

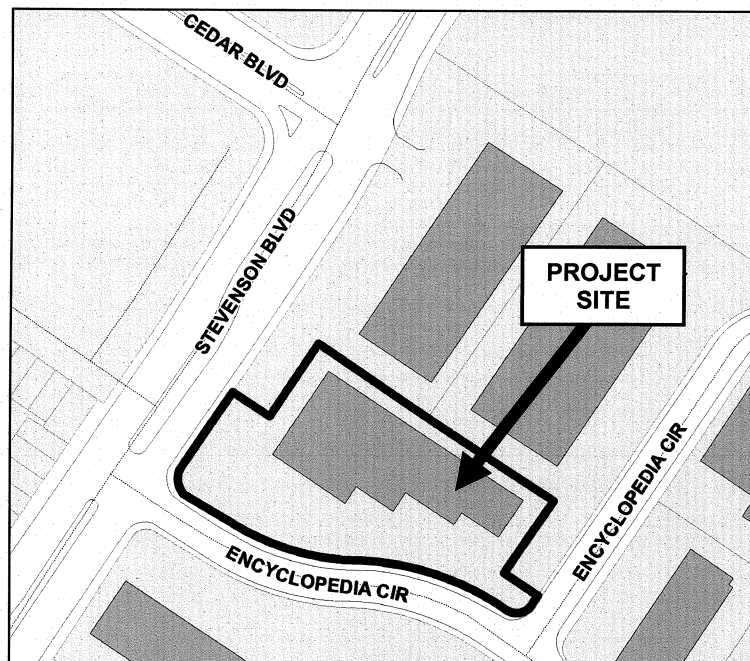


TABLE A:

Record	Address No.	Street Name	Full Address	Location	Address Type	Address Status
1	40440	Encyclopedia Circle	40440 Encyclopedia Circle	Space 1	Tenant Space	Existing
2	40460	Encyclopedia Circle	40460 Encyclopedia Circle	Space 2	Tenant Space	NEW
3	40480	Encyclopedia Circle	40480 Encyclopedia Circle	Space 3	Tenant Space	Relocated Existing Address