



Date: August 6, 2013

To: Roper Macaraeg
 ID/Architecture
 6700 Koll Center Pkwy, Ste 110
 Pleasanton, CA 94566
 AND
 Nick Arvanitidis
 Hastings Plaza, LLC
 39055 Hastings St
 Fremont, CA 94538

Requestor: RSCH
 Discretionary Rev: n/a
 Permitting File#: BLD2014-00209
 SP#: 66-0027
 APN#: 501 113002600
Zip Code: 94538
 Fire ESZ | Box/S-Dist: 01 – 465 | 1-6 / 88D3
Address For: Business

Re: Address for new tenant space – 39055 Hastings Street Suite 105

To Whom It May Concern:

In response to your request for an address needed for a new tenant space, a total of one (1) new address has been assigned. For a full inventory and description of the address, please refer to Table “A”. The enclosed Addressing Plan illustrates the proper use and placement of the new address.

Based on the City’s Addressing Guidelines, suite numbers shall be in a sequential pattern with even numbers on one side and odd numbers on the other side. However, it is recognized that some existing suite numbers for this building are out of sequential order. Please note that this may cause a problem with public safety response. It is advised that when these suites are vacated you contact the City for the issuance of new suite numbers.

Electronic copies of this letter and documentation will be posted to the City’s web site at http://gis.ci.fremont.ca.us/addr/addr_proj.cfm within 10 business days. The files will be stored under SP66-0027.

Documents available on Web Site:

X	Notification Letter		Address Table
X	Address Plan (map)		G.I.S. Layer
	AutoCAD Drawing		

In accordance with Title 15 (Buildings and Construction) Chapter 15.55 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 15.50 (Building Security) of the Title 15 (Buildings and Construction).

You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

If you have any questions concerning this matter, please contact Ruby Wun at (phone) 510-494-4833 or (e-mail) rwun@fremont.gov.

Sincerely,



Christine K. Frost
GIS and Addressing Manager

Enclosures (hardcopy/paper): Address Plan - map (1) and Property Owner Responsibilities Information Sheet.

cc: **Paper copy mailed to:**

Alameda County Regional Emergency Communication Center (Paul Morgan)
Alameda County Water District (2)
Alameda County 911 (Coordinator)
Alameda County Main Post Office (Donna Canalin)
Allied Waste Industries, Inc. (Customer Service Manager)
Irvington Station Post Office (Areen Dhami) - zip code area 94538
US Postal Service / AMS – PIQA (Debbie Horton)
US Postal Service / AMS (Veronica Chavez)
Lynx Technologies
Pacific Gas & Electric (Jessica Rice / Service Planning Dept.) (2)
AT&T – Engineering
AT&T – Database Center / SLIC
Union Sanitary District (2)

Sent via e-mail:

Fremont Community Development - Site Plan Architectural Review (BPSPAR)
Fremont Community Development – Fire & Life Safety (Howard Hancock)
Fremont Plans & Permits
Fremont GIS (Ruby Wun; file copy - letter only)

TABLE A:

Record	Address No.	Street Name	Unit No.	Zip Code	Address Type	Address Status
1	39055	Hastings St		94538	Property & Building NRES PCL BLDG UTIL	Existing
2	39055	Hastings St	Suite 100	94538	Tenant Space NRES SPACE	Existing
3	39055	Hastings St	Suite 102	94538	Tenant Space NRES SPACE	Existing
4	39055	Hastings St	Suite 103	94538	Tenant Space NRES SPACE	Existing
5	39055	Hastings St	Suite 104	94538	Tenant Space NRES SPACE	Existing
6	39055	Hastings St	Suite 105	94538	Tenant Space NRES SPACE	New
7	39055	Hastings St	Suite 106	94538	Tenant Space NRES SPACE	Existing
8	39055	Hastings St	Suite 201	94538	Tenant Space NRES SPACE	Existing
9	39055	Hastings St	Suite 202	94538	Tenant Space NRES SPACE	Existing
10	39055	Hastings St	Suite 203	94538	Tenant Space NRES SPACE	Existing
11	39055	Hastings St	Suite 204	94538	Tenant Space NRES SPACE	Existing
12	39055	Hastings St	Suite 205	94538	Tenant Space NRES SPACE	Existing
13	39055	Hastings St	Suite 206	94538	Tenant Space NRES SPACE	Existing
14	39055	Hastings St	Suite 207	94538	Tenant Space NRES SPACE	Existing
15	39055	Hastings St	Suite 208	94538	Tenant Space NRES SPACE	Existing
16	39055	Hastings St	Suite 209	94538	Tenant Space NRES SPACE	Existing

LOCATIONAL MAP

(For reference only – see official addressing map for actual/correct address)

