



Date: December 2, 2015

To: William J. Rowe
 Glenmoor Sales Agency Inc.
 5255 Mowry Ave, Suite L
 Fremont, CA 94538

Requestor: RCHE
 Discretionary Rev: n/a
 Permitting File#: BLD2016-02591
 SP#: 60-0015
 APN#: 531 001001100
Zip Code: 94538
 Fire ESZ | Box/S-Dist: 01 – 455 | 1-6 / 88B6
Address For: Business

Re: Verification and re-activation of existing address for new tenant space - 5213 Mowry Ave
AND
 Issuance of two new meter addresses – 5213 Mowry Ave Meter A and Meter B

To Whom It May Concern:

In response to your request for addresses needed for a new commercial tenant space, a total of two (2) new addresses have been assigned for the two meters needed by the tenant space. And, as part of this addressing action, an existing address (i.e., 5213 Mowry Avenue) is being re-activated and verified for use by the space. For a full inventory and description of the addresses associated with the building, please refer to Table “A”. The enclosed Addressing Plan illustrates the proper use and placement of the addresses.

Electronic copies of this letter and documentation will be posted to the City’s web site at http://gis.ci.fremont.ca.us/addr/addr_proj.cfm within 10 business days. The files will be stored under SP60-0015.

Documents available on Web Site:

X	Notification Letter		Address Table
X	Address Plan (map)		G.I.S. Layer
	AutoCAD Drawing		

In accordance with Title 15 (Buildings and Construction) Chapter 15.55 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 15.50 (Building Security) of the Title 15 (Buildings and Construction).

You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and

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property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

If you have any questions concerning this matter, please contact Ruby Wun at (phone) 510-494-4833 or (e-mail) rwun@fremont.gov.

Sincerely,



Christine K. Frost
GIS and Addressing Manager

Enclosures (hardcopy/paper): Address Plan - map (1) and Property Owner Responsibilities Information Sheet.

cc: **Paper copy mailed to:**

Alameda County Regional Emergency Communication Center - Livermore
Alameda County Regional Emergency Communication Center - Dublin (Joshua Harris)
Alameda County Water District (2)
Alameda County 911 (Coordinator)
Alameda County Main Post Office (Donna Canalin)
Republic Services (Customer Service Manager)
Irvington Station Post Office (Areen Dhami) - zip code area 94538
US Postal Service / AMS – PIQA (Debbie Horton)
US Postal Service / AMS (Veronica Chavez)
Lynx Technologies
Pacific Gas & Electric (Jessica Jones / Service Planning Dept.) (2)
AT&T – Engineering
Union Sanitary District (2)

Sent via e-mail:

AT&T – Database Center / SLIC
Fremont Community Development - Site Plan Architectural Review (BPSPAR)
Fremont Community Development – Fire & Life Safety (Howard Hancock)
Fremont Plans & Permits
Fremont GIS (Ruby Wun; file copy - letter only)

LOCATIONAL MAP

(For reference only – see official addressing map for actual/correct address)

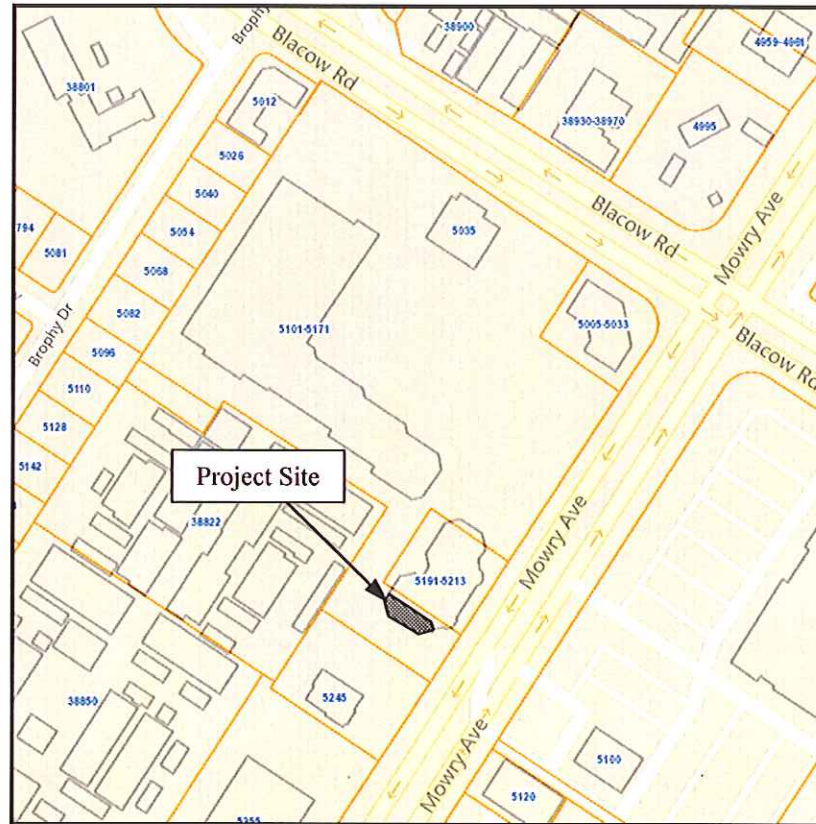


TABLE A:

Record	Address No.	Street Name	Unit	Zip Code	Address Type	Address Status
1	5191	Mowry Ave		94538	Tenant Space NRES SPACE	Existing
2	5193	Mowry Ave		94538	Tenant Space NRES SPACE	Existing
3	5201	Mowry Ave		94538	Tenant Space NRES SPACE	Existing
4	5205	Mowry Ave		94538	Tenant Space NRES SPACE	Existing
5	5211	Mowry Ave		94538	Tenant Space NRES SPACE	Existing
6	5213	Mowry Ave		94538	Tenant Space NRES SPACE	Existing VERIFIED
7	5213	Mowry Ave	Meter A	94538	Meter NRES BLDG_UTIL	NEW
8	5213	Mowry Ave	Meter B	94538	Meter NRES BLDG_UTIL	NEW