

Date: August 26, 2019

To: Rowena Frick
Mission Property Management
39180 Liberty Street #202
Fremont, CA 94538
AND
Willis Cheng
Church in Fremont
37481 Maple Street, Unit A
Fremont, CA 94536

Requestor: MMATZ
Discretionary Rev: n/a
Permitting File#: n/a
SP#: 60-0006
APN#: 501 053606600
Zip Code: 94536
Fire ESZ | Box/S-Dist: 06 – 451 | 6-1 / 88B2
Address For: Business

Re: Verification of suite number for existing tenant space – 37481 Maple St Suite K

To Whom It May Concern:

This letter is in response to your request regarding the validity of one (1) address located at Assessor Parcel Number 501 053606600. I understand the request is needed to establish the use of the assigned address with the City of Fremont.

The address you wish to use is 37481 Maple St Suite K. This is a valid address and it is to be used in the location indicated on the enclosed Addressing Plan (which shows the second floor of the building) located at 37481 Maple St.

Electronic copies of this letter and documentation will be posted to the City's web site at http://gis.ci.fremont.ca.us/addr/addr_proj.cfm within 10 business days. The files will be stored under SP60-0006.

Documents available on Web Site:

X	Notification Letter
X	Address Plan (map)
	AutoCAD Drawing

	Address Table
	G.I.S. Layer

You will need to check your address records and posted address to make sure they match the assigned address (i.e., 37481 Maple St Suite K). If they differ, they should be updated as soon as possible for the purpose of rapid identification of your property in the event of an emergency. In addition, please review and update any records that are registered with the City (such as for building permit and/or business tax purposes). By copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct address.

If you have any questions concerning this matter, please contact Ron Chan at (phone) 510-494-4832 or (e-mail) rchan@fremont.gov.

Sincerely,



John L. Leon
GIS and Addressing Manager (Interim)

Enclosures (hardcopy/paper): Address Plan - map (1) and Property Owner Responsibilities Information Sheet.

cc: **Paper copy mailed to:**

Alameda County Water District (2)
Alameda County 911 (Coordinator)
Alameda County Main Post Office (Donna Canalin)
Republic Services (Customer Service Manager)
Fremont Main Post Office (David Epps) – zip code area 94536 / 94537 / 94555
US Postal Service / AMS (Veronica Chavez)
Lynx Technologies
Pacific Gas & Electric (Emmanuel Veneracion / Service Planning Dept.) (2)
AT&T – Engineering
Union Sanitary District (2)

Sent via e-mail:

Alameda County Regional Emergency Communication Center - Dublin (Joshua Harris)
AT&T – Database Center / SLIC
Fremont Community Development – Building & Safety (Gary West)
Fremont Community Development – Fire & Life Safety (Howard Hancock)
Fremont Plans & Permits
Fremont GIS (Ruby Wun)

LOCATIONAL MAP

(For reference only – see official addressing map for actual/correct address)



TABLE A: Authorized Address

Record	Address No.	Street Name	Unit No.	Zip Code	Bldg	Floor	Subdivision No.	Land Lot	Condo Lot	Address Type	Address Status
1	37481	Maple St	# K	94536			PM 2973	Lot 1		Space	Verified Existing