



Information Technology Services
39550 Liberty Street, P.O. Box 5006, Fremont, CA 94537-5006
510-494-4821 fax | www.fremont.gov

Date: October 1, 2009

To: Susan Causey
BT Management Services
1615 S. Main Street
Milpitas, CA 95035
AND
Michael S. Mikulich
Berkeley Land Co.
321 Hartz Avenue #200
Danville, CA 94526

File# BLD2010-00834
SP# 72-0228
APN# 507 046501202
Zip Code: 94538
Box/S-Dist: 1-9 / 88E2
Address For: Business

Re: Addressing action for office building located at 39141 Civic Center Drive
Rescind an existing suite number: Suite # 300
Verification/re-activation of existing suite number: Suite # 325
Issuance of new suite number: Suite # 335

To Whom It May Concern:

In response to your request for addresses due to the construction of a new tenant space, a total of one (1) **new** suite address (**Suite # 335**) has been assigned. In addition, this letter **verifies** that an existing suite number (**Suite # 325**) may be used and that the existing number of **Suite # 300** is being **rescinded**. For a full inventory of the addresses, please refer to Table "A". The enclosed Addressing Plan illustrates the proper use and placement of the new addresses.

Electronic copies of this letter and documentation will be posted to the City's web site at http://gis.ci.fremont.ca.us/addr/addr_proj.cfm within 10 business days. The files will be stored under SP72-0228.

Documents available on Web Site:

X	Notification Letter	X	Address Table (with XY Coordinates)
X	Address Plan (map)		G.I.S. Layer
	AutoCAD Drawing		

In accordance with Title VII (Building Regulations) Chapter 5 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled "ADDRESSING – Property Owner Responsibilities" and to Chapter 2 (Building Security) of the Title VII (Building Regulations).

Susan Causey
October 1, 2009

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You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

If you have any questions concerning this matter, please contact Ruby Wun at (phone) 510-494-4833 or (e-mail) rwun@ci.fremont.ca.us.

Sincerely,



Christine K. Frost
GIS and Addressing Manager

Enclosures (hardcopy/paper): Table A - Address Table, Address Plan - map (1), and Property Owner Responsibilities Information Sheet.

cc:

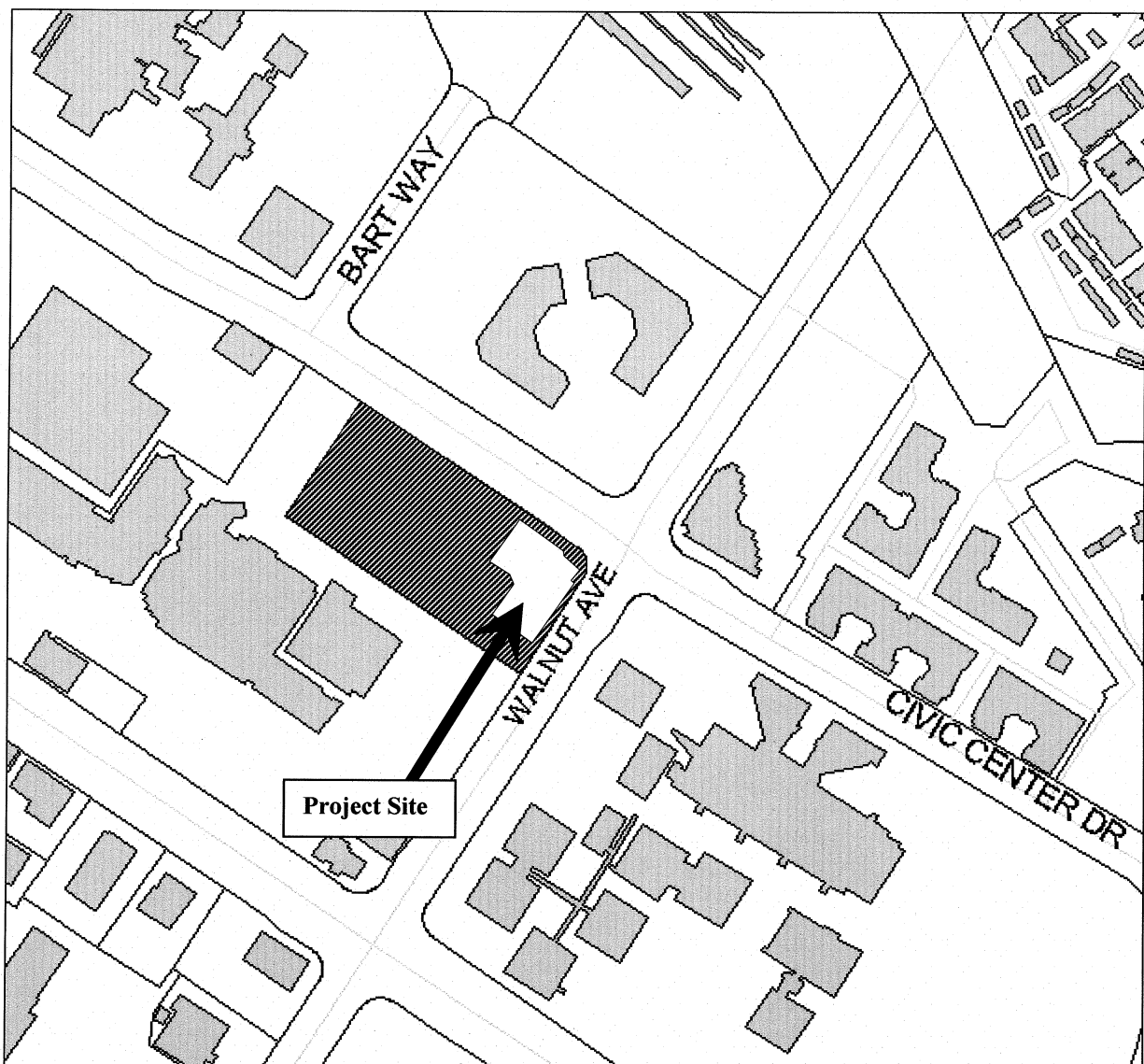
- Alameda County Regional Emergency Communication Center (Paul Morgan)
- Alameda County Water District (2)
- Alameda County 911 (Coordinator)
- Alameda County Main Post office (Dorothy Wilson)
- Allied Waste Industries, Inc. (Customer Service Manager)
- Irvington Station Post Office (Carolyn Abbate) - zip code area 94538
- Lynx Technologies
- Pacific Gas & Electric (Service Planning Dept.)
- AT&T - Engineer; Service Location Information Center (2)
- Union Sanitary District (2)
- Fremont Building Permit Site Plan Architectural Review (BPSPAR)
- Fremont Plans & Permits
- Fremont Fire Department (Gerald Fogel) (2)
- Fremont GIS (Ruby Wun; file copy - letter only)

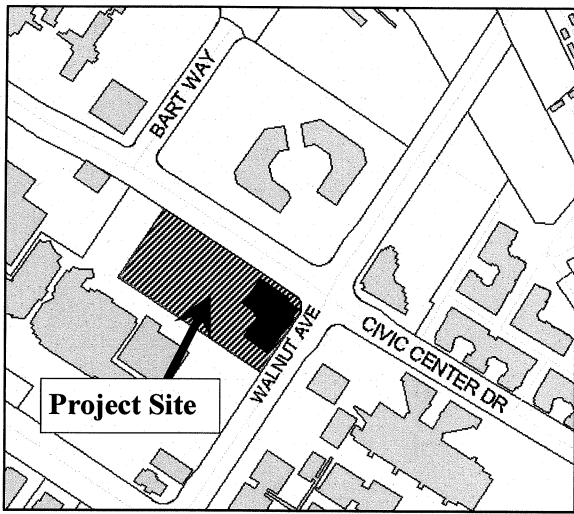
TABLE A:

Record	Address No.	Street Name	Unit Type	Unit No.	Zip Code	Tract No.	Lot No	Building	Address Type	Address Status
1	39141	Civic Center Dr	Suite	300	94538				Tenant Space	Rescind
2	39141	Civic Center Dr	Suite	325	94538				Tenant Space	Verified
3	39141	Civic Center Dr	Suite	335	94538				Tenant Space	NEW

LOCATIONAL MAP

(For reference only – see official addressing map for actual/correct address)





Project Site



LOCATIONAL MAP

ADDRESS CHRONOLOGY

- Initial addressing at time of construction (1999)
- Third Floor: Issued new Suite # 350 (5/7/03 - ME)
- First Floor: Issued new Suites # 106 and # 130 (7/17/09 - RW)
- Third Floor: Rescinded existing Suite # 300; verified/reactivated existing Suite # 325; issued new Suite # 335 (10/1/09 - RW)

LEGEND:

- New Tenant Space
- Entrance to Tenant Space
- Extents of tenant improvement (formerly known as Suite # 300)

