



Information Technology Services  
3300 Capitol Avenue, Building B, Fremont, CA 94538  
510-494-4821 fax | www.fremont.gov

Date: April 12, 2019

**TYPOGRAPHIC CORRECTION**  
*(Addressing Plan)*

To: Layne Jensen  
Summer Hill Homes  
3000 Executive Pkwy # 450  
San Ramon, CA 94583

Requestor: n/a  
Discretionary Rev: n/a  
Permitting File#: n/a  
SP#: 66-0121  
APN#: 501 183904600 (*commercial  
condominium unit of TR 8279*)  
**Zip Code: 94538**  
Fire ESZ | Box/S-Dist: 01 – 466 | (none)  
**Address For:** Business

Re: Typographic correction of Address Plan for Building A Suites D and K

- 3658 Capitol Ave Suite #D
- 3658 Capitol Ave Suite #K

To Whom It May Concern:

This letter is in response to your request for typographic correction shown on the Address Plan for Building A Suites #D and #K at 3658 Capitol Ave. The original exhibit had labeled their base address incorrectly as “3768 Capitol Ave”.

This addressing action seeks to amend that error. See (*enclosed*) Addressing Plan which has been updated to properly show the correct base address (i.e., 3658 Capitol Ave) for Suite # D and K.

**Electronic copies of this letter and documentation will be posted to the City’s web site at [http://gis.ci.fremont.ca.us/addr/addr\\_proj.cfm](http://gis.ci.fremont.ca.us/addr/addr_proj.cfm) within 10 business days. The files will be stored under SP66-0121.**

**Documents available on Web Site:**

X	Notification Letter		Address Table
X	Address Plan (map)		G.I.S. Layer
	AutoCAD Drawing		

In accordance with Title 15 (Buildings and Construction) Chapter 15.55 (House Numbering) of the Fremont Municipal Code, this letter serves as the notice of the addressing action affecting your property. The new address must be in use within ten (10) days of the receipt of this letter. For information on the size and location of address numbers on a building, please refer to the enclosed information sheet titled “ADDRESSING – Property Owner Responsibilities” and to Chapter 15.50 (Building Security) of the Title 15 (Buildings and Construction).

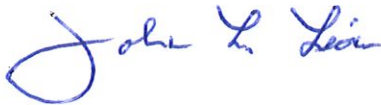
Layne Jensen  
April 12, 2019

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You will need to update your address records and outside address numbers as soon as possible for the purpose of rapid identification of your property in the event of an emergency. Any occupants and property owner of this parcel should review and update their records that are registered with the City (such as for building permit and/or business tax purposes). And, by copy of this letter, we are notifying the below-listed agencies and utility companies. However, be aware that some agencies may not update their records until notified by the property owner. Therefore, it is your responsibility to make sure that the appropriate agencies or businesses acknowledge the correct addresses.

**If you have any questions concerning this matter, please contact Ruby Wun at (phone) 510-494-4833 or (e-mail) [rwun@fremont.gov](mailto:rwun@fremont.gov).**

Sincerely,



John L. Leon  
GIS and Addressing Manager (Interim)

Enclosures (hardcopy/paper): Address Plan - map (3) and Property Owner Responsibilities Information Sheet.

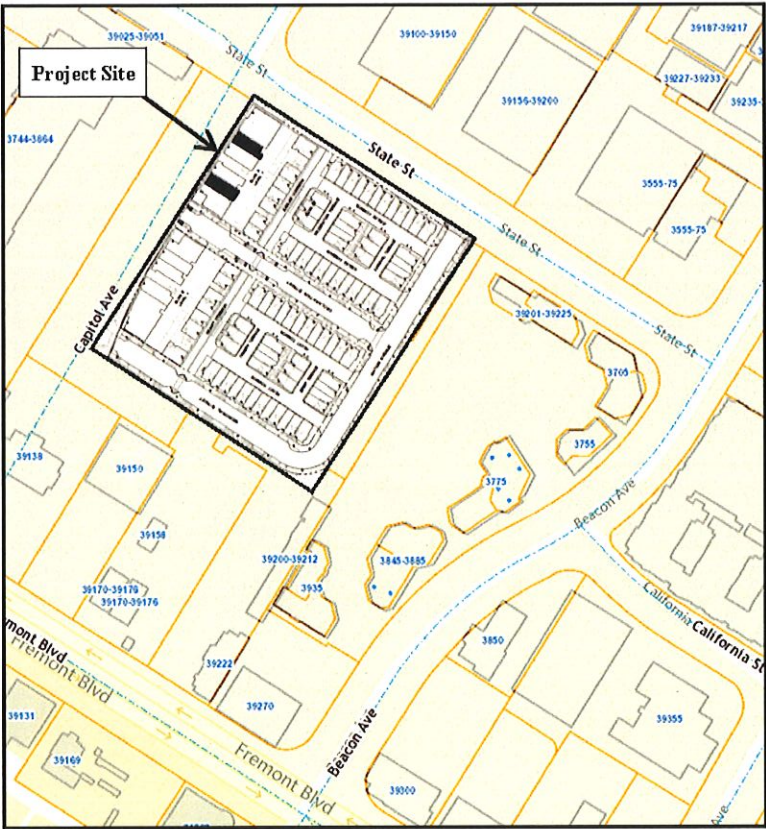
cc: **Paper copy mailed to:**

Alameda County Assessor's Office  
Alameda County Water District (2)  
Alameda County 911 (Coordinator)  
Alameda County Main Post Office (Donna Canalin)  
Republic Services (Customer Service Manager)  
Irvington Station Post Office (Areen Dhami) - zip code area 94538  
US Postal Service / AMS (Veronica Chavez)  
Lynx Technologies  
Pacific Gas & Electric (Emmanuel Veneracion / Service Planning Dept.) (2)  
AT&T – Engineering  
Union Sanitary District (2)

**Sent via e-mail:**

Alameda County Assessor's Office  
Alameda County Regional Emergency Communication Center - Dublin (Joshua Harris)  
AT&T – Database Center / SLIC  
Fremont Community Development – Building & Safety (Gary West)  
Fremont Community Development – Fire & Life Safety (Howard Hancock)  
Fremont Plans & Permits  
Fremont GIS (Ruby Wun)

**(For reference only – see official addressing map for actual/correct address)**

**TABLE A: Authorized Addresses**

Record	Address No.	Street Name	Unit No.	Zip Code	Bldg	Floor	Subdivision No.	Land Lot	Condo Lot	Address Type	Address Status
1	3658	Capitol Ave	Suite #D	94538	Bldg. A	Fl. 1	TR 8279	Lot 4	A102	Tenant Space	Assigned
2	3658	Capitol Ave	Suite #K	94538	Bldg. A	Fl. 1	TR 8279	Lot 4	A105	Tenant Space	Assigned